Approved For Release 2001/03/04 : CIA-RDP80T01498A000100010006-3

RECEIPT

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28 July 1978

MEMORANDUM FOR: Budget and Finance Officer, Support Staff,

ICS

SUBJECT

Technology Trends Colloquium

I received an advance of \$4900.00 to cover certain expenses of the DCI's Technology Trends Colloquium. Enclosed are the originals of the bills I paid and a xerox copy of the checks I wrote.

In sum:

Annapolis Hilton dinner	\$1094.19
Officers & Faculty Club lunches/dinners	1526.30
Midshipmen's Wardroom coffee/donuts/etc.	67,99
US Treasury, Telephone	117.60
Treasurer of US, Public Works charges	829.28
	\$3635.36

Balance \$1264.64 \$4900.00

STATINTL

Executive Secretary

STATINTL Enclosure: As Stated

Distribution:

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DIRECTOR OF CENTRAL INTELLIGENCE Scientific and Technical Intelligence Committee

1 9 JUN 1978

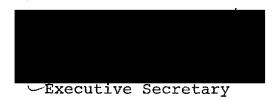
MEMORANDUM FOR: ICS, Support Staff, Budget & Finance

Officer

SUBJECT: 1979 Budgeting for STAP

1. For your planning and budgeting purposes, I am submitting this memorandum concerning expenses of the DCI's Science and Technology Advisory Panel, (STAP) during FY 78 and estimated expenses for FY 79.

- 2. During FY 78 thus far the Panel has met twice at an approximate cost of \$5600. Two additional meetings are planned for this fiscal year, in July and in September. Based on this experience, it appears that STAP will cost in the neighborhood of \$11-12000, vice the budgeted \$15,000.
- 3. For FY 79, I believe we should continue to budget \$15,000 for two reasons: the Panel plans to have a meeting on the West Coast, which I anticipate will increase travel costs by as much as \$3,000; second, the membership of the Panel will be brought to its full complement of ten persons.
- 4. I hope these rough estimates will be of use to you in assuring proper consideration of STAP expenses during FY 79.



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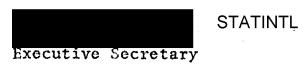
ADMINISTRATIVE - INTERNAL USE ONLY

10 April 1978

MEMORANDUM FOR: Chief, Support Staff, ICS

SUBJECT : Reimbursement for STAP Expenses

I incurred costs of \$10.98 for lunches for STAP members in the Executive Dining Room on 10 and 15 February and request reimbursement. I have not been and will not be reimbursed for these expenses from any other source. Please send me a check for the above amount to Room 6F35 Headquarters Building.



STATINTL

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1 - STAP Chrono
1 - STAP Finance

OSI/STIC/ dec/4170 (10 April 1978)